

PERSONAL INFORMATION COLLECTION STATEMENT

- (1) ExxonMobil Hong Kong Limited ("EMHK") may collect personal data and information from the Customer in the application form or any time thereafter in connection with the Customer's participation in the Fleet Card Programme ("Programme") or otherwise as part of the ongoing services provided to the Customer by EMHK. The data that EMHK may ask the Customer to supply includes but is not limited to name, address, telephone number, email address and vehicle registration number ("Personal Data") of designated members, owners, partners, employees or officers of the Customer ("Users"). If the Customer fails to provide the Personal Data, EMHK may refuse the Customer's participation in the Programme. The Customer agrees that EMHK is entitled to obtain information relating to the Customer or the Users from any third parties at any and all times, including without limitation, conducting checks with any third party for the purpose of ascertaining whether the Customer is a member or participant of any other promotional programme operated by EMHK or any other programme in which EMHK is a participant.
- (2) The Customer agrees that the Personal Data may be used by EMHK for the purposes of: (i) creating and maintaining the Customer's account and managing its continued participation in the Programme as well as other purposes relating to the Programme; (ii) verifying the Customer's eligibility to participate in the Programme; (iii) verifying the Customer's identity; (iv) providing the Customer with services and benefits under the Programme; (v) contacting the Customer about its account and suspension/termination of the Programme and details of any replacement programme (if applicable); (vi) providing the Customer with customer service; and (viii) for statistical analysis and market research purposes.
- (3) The Customer (on the Customer's own behalf and on behalf of the Users) hereby authorizes EMHK to obtain the Personal Data from and/or provide or transfer the Personal Data to its Affiliates and third parties that provide administrative, payment, collection, business and operational support to EMHK and its Affiliates ("Specified Third Parties") in connection with the purposes stated in paragraph (2) above within or outside Hong Kong. EMHK may also disclose, within or outside Hong Kong, the Customer's Personal Data to any proposed or actual partner, participant, assignee or transferee of any part or all of EMHK's operation or business (including without limitation, the Programme). In addition, EMHK may disclose the Customer's Personal Data in order to comply with the provisions of the Hong Kong Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"), or where otherwise required by law.
- (4) The Customer also agrees that EMHK may use the Personal Data of Users to provide the Customer with marketing materials relating to its loyalty programs, discount card programs, bank card programs, private label card programs, fleet card programs, other petroleum related programs developed by EMHK from time to time, marketing materials relating to service station convenience store promotions, fuel and lubricant promotions as well as lubricant promotions of its authorised lubricant distributors ("Marketing Materials"). EMHK may transfer the Personal Data to its Affiliates and the Specified Third Parties for the purpose of providing Marketing Materials to the Customer. EMHK will not disclose the Personal Data to other third parties for such third parties to market their own products or services, without consent from Customer. Any Marketing Materials provided to the Customer, and the goods, services and programmes promoted in the Marketing Materials, are intended for the use and benefit of the Customer as a company, sole proprietorship or partnership. If any Marketing Materials are sent to the Users, they are sent to them as representatives of the Customer. They are not sent to them in their personal capacity.
- (5) Under the PDPO, Users whose Personal Data is collected by EMHK have the right to request access to and correction of any personal data that the Customer provides to EMHK. They may make such a request in writing to the Customer Service Manager, ExxonMobil Hong Kong Limited, P.O. Box No. 9780, General Post Office, Hong Kong or any other address that may be notified to the Customer by EMHK from time to time. They may also call the Customer Service Centre on 3197-8188 during normal office hours. The Customer shall ensure that they have the right to disclose such Personal Data to EMHK and that the Users are informed of the rights stated in this paragraph (5).
- (6) The Customer warrants that it has complied with the PDPO in relation to its provision of any and all Personal Data to EMHK (in particular the provisions under Part VIA of the PDPO) and has obtained the prior written consent of the data subject for the Customer to provide such Personal Data and information to EMHK for EMHK to use, process, store, transfer or disclose such Personal Data for the purposes set out in and in accordance with this statement and has either (1) notified the data subject of the possibility that the data would be disclosed to third parties for the purposes set out in this statement prior to or at the time of collecting the data; or (2) obtained the prior written consent of the data subject to the disclosure of the data to EMHK and the persons stated in paragraphs (3) and (4) for the purposes set out in this statement.
- (7) "Affiliates" shall mean all entities that are within the ExxonMobil group of companies which provide administrative, business and operational support or services to EMHK.
- (8) The above is written in both Chinese and English. In any case of inconsistency, the English version shall prevail.

收集個人資料聲明

- (1) 埃克森美孚香港有限公司（「埃克森美孚香港」）可於客戶參加車隊咭計劃（「計劃」）時於申請表或在其後任何時候，或於埃克森美孚香港在其他方面為客戶持續提供服務時，向客戶收集個人資料，包括但不限於其指定成員，業主，合作夥伴，員工或客戶的人員（「用戶」）的姓名，地址，電話號碼，電子郵件地址和車輛登記號碼（「個人資料」）。
- 倘客戶未能夠提供個人資料，埃克森美孚香港可拒絕讓其參加計劃。客戶同意，埃克森美孚香港有權於任何時候從任何第三方取得關於客戶或用戶的資料，包括但不限於為了確定客戶是否埃克森美孚香港所經營的任何其他推廣計劃或埃克森美孚香港本身為參加者的任何其他推廣計劃之客戶或參加者之用途而與任何第三方進行核對。
- (2) 客戶同意，埃克森美孚香港可將個人資料作以下用途： (i) 開立及維持客戶的戶口、其持續參與計劃的管理以及與計劃有關的其他用途； (ii) 核實客戶是否符合參加計劃地的資格； (iii) 核實客戶的身分； (iv) 向客戶提供計劃下的服務和優惠； (v) 就其戶口的事務及計劃的暫停、終止及其替代計劃的詳情（若適用）與客戶聯絡； (vi) 向客戶提供客戶服務；和 (vii) 作統計分析和市場研究用途。
- (3) 客戶（代表自己及用戶）謹此授權埃克森美孚香港可為上述第 (2) 段之目的，在香港境內或境外，從其關聯公司及向埃克森美孚香港及其關聯公司提供行政、付款、收款、業務和營運支援之第三方（「指定第三方」）獲取該等個人資料或向關聯公司及指定第三方提供或轉移該等個人資料。埃克森美孚香港亦可在香港境內或境外披露客戶的個人資料予任何埃克森美孚香港的全部或任何部分營運或業務（包括但不限於計劃）的任何建議或實際伙伴、參加者、受讓人或承讓人。此外，埃克森美孚香港可為了遵照香港《個人資料（私隱）條例》（香港法例第486章）的規定或其他法律要求披露客戶的個人資料。
- (4) 客戶並同意，埃克森美孚香港可使用個人資料，以提供與埃克森美孚香港不時提供的客戶積分計劃、折扣咭計劃、銀行信用咭計劃、私人客戶咭計劃、車隊咭計劃及其他與石油有關的計劃有關的營銷材料以及與油站便利店推廣、燃料和潤滑油推廣以及其授權潤滑油分銷商所舉辦的潤滑油推廣相關之營銷材料（「營銷材料」）。埃克森美孚香港可為向客戶提供營銷材料的目的向其關聯公司和指定第三方轉移個人資料。未經閣下同意，埃克森美孚香港不會將閣下的個人資料披露予其他第三方以作推銷其產品或服務。任何向客戶提供的營銷材料，以至在營銷材料下推銷的貨品，服務和提供給客戶的方案，都旨在備作為客戶的公司，獨資經營或合夥企業使用及為其服務。如有任何營銷材料被發送到用戶，則該材料的發送是視作用戶為客戶的代表而非針對他們的個人身份而發送。
- (5) 根據《個人資料（私隱）條例》，獲埃克森美孚香港收取個人資料的用戶有權要求查閱和改正任何其提供給埃克森美孚香港的個人資料。客戶可以書面方式提出要求，寄香港中央郵政局⁹⁷⁸⁰郵箱，埃克森美孚香港有限公司，客戶服務經理收，或埃克森美孚香港不時通知客戶的其他地址。客戶亦可在一般辦公時間致電客戶服務中心，電話3197-8188。客戶應確保其有權披露該等個人資料予埃克森美孚香港而用戶已獲通知有關本第(5)條款的權利。
- (6) 客戶保證在其向埃克森美孚香港提供任何及全部個人資料時已遵守《個人資料（私隱）條例》中（特別是《個人資料（私隱）條例》第^{viA}部分下的要求條文）的規定並已事先獲得資料當事人的書面同意，以使客戶可向埃克森美孚香港提供該個人資料或資訊為本聲明列載目的作使用，處理，儲存，轉移或披露該等個人資料以及已⁽¹⁾在收集資料時或之前通知資料當事人為本聲明列載目的會向第三方披露資料的可能性；或⁽²⁾為本聲明列載目的，就向埃克森美孚香港和以上第⁽³⁾段和第⁽⁴⁾段所述人士披露資料已獲得資料當事人的事先書面同意。
- (7) 「關聯公司」指埃克森美孚公司集團內向埃克森美孚香港提供行政、業務和營運支援或服務之所有實體。
- (8) 本聲明以中文和英文編寫。如有差異，以英文本為準。